

Parent Portal Program

Infinite Campus

Accessing the Parent Portal will enable parents to:

- Access assignments and grades for your student(s)
- See attendance records, behavior events, and school fees
- Email teachers
- Print and save schedules, report cards, and transcripts
- Receive school announcements and surveys (via your Inbox)
- Make online payments and deposits to lunch account
- Update demographic information (phone numbers, address, emergency contact)
- All of this from any computer with web access

Website: <http://plattecanyonschools.org> – click on Parent Portal

Parents will need your activation key to log on to the network. Please email Shelly Carlstrom at scarlstrom@plattecanyonsd1.org to receive this information. **Each family member should use their own username and password so they are receiving announcements and surveys that are directed to them. Please delete the messages you have read in your Inbox by clicking on the black “X”.**

Click on the following icon to access the described information:

DEMOGRAPHICS – will show you the current demographic information we have on your student. You can update that information from this tab.

CALENDAR – will show you what days your student has assignments due. Click on each “A+” to see detailed assignment info. Holidays and weekends will be grayed out.

SCHEDULE – will not only show you the current schedule for your student, but also their current grade (click on the name of the class to see detailed grade description) and will provide a direct email link to the teacher (click on the envelope next to the teacher’s name).

HEALTH – enables parent to view or print a current copy of student immunizations

FEES – shows all fees assessed to the student as well as payments made

REPORTS – allows parent to view most recent report card, schedule, progress report, transcript, (unofficial) and more.

PAYMENTS - Make online payments for fees and/or food service.

FOOD SERVICE – view balance on food service account

HOUSEHOLD INFORMATION - household phone and address – can be updated from this tab

ATTENDANCE – view student’s attendance in each class

PARENTS OR STUDENTS WHO HAVE QUESTIONS REGARDING GRADES THEY ARE VIEWING SHOULD CONTACT THE TEACHER DIRECTLY BY PHONE OR EMAIL. OFFICE STAFF CANNOT ASSIST YOU WITH GRADE QUESTIONS FOR A SPECIFIC TEACHER.